

Please send completed form by fax or email to:
21720 Red Rum Drive, #177, Ashburn, VA 20147
P: 703.777.2468 F: 703.771.9787
MemberSvc@dullesarea.com
www.dullesarea.com



To be completed by DAAR Staff:
NRDS ID#: _____
Date Entered: _____

Member Record Change Form

Member Information

Member Name: _____

REALTOR® Office Change Information (Company Change)

***NOTE: The Principal or Managing Broker of the new firm must be a DAAR member, if DAAR is your primary association.**

Former Firm Name: _____

New Firm Name: _____

New Firm Address: _____

New Firm Phone: _____ New Firm Direct: _____ New Firm Fax: _____

New Email Address: _____

Effective Date of Transfer: _____

REQUIRED Signature of Principal/Managing Broker

Date

DAAR will notify NAR and VAR, but you must contact MRIS directly to notify them of the change

Applicant Primary Contact Preferences

Mailing Address: Home ____ Office ____ // Phone: Cell ____ Office ____ Home Office ____ Home ____

Member Name and/or Address Change Information

Member Name Change (Former Name): _____

Member Name Change (New Name): _____

New Home Address: _____

New Home Phone: _____ New Home Office: _____ New Cell: _____

New Email Address: _____

New Web Address: _____

Member Termination Information

Reason for Termination: _____ Termination Effective Date: _____

Going on referral

Leaving the business

Leaving the area

Transferring to another local association: Which association: _____

Reason for transfer:

New broker is not a DAAR member

More convenient office location

Services and benefits I don't get at DAAR

Taking advantage of transfer special discount

Other (Please specify) _____

Do you have a Sentricard® (lockbox key card) with DAAR?

YES _____

NO _____

Member Signature

Date