

## **Instructions of pulling the Bright MLS Agent Awards Reports are as follows:**

1. Login to BrightMLS.com
2. Click on the "Market Research" tab at the top of the page
3. Click on the "Agent and Office Production" in the drop down menu
4. Click on the Agent Awards Report
5. Select the Date Range and add Agent ID
6. Click Generate Report button

Note: If listings are not in Bright, then it does not count towards the total amount for awards qualification.